

CONSTITUTION

PERSATUAN DERMATOLOGI MALAYSIA (DERMATOLOGICAL SOCIETY OF MALAYSIA)

CLAUSE 1 NAME

1. The Association shall be known as

PERSATUAN DERMATOLOGI MALAYSIA (DERMATOLOGICAL SOCIETY OF MALAYSIA)

Hereinafter referred to as "the Association".

2. Meaning of name : **DERMATOLOGICAL SOCIETY OF MALAYSIA**

3. Level : **Kebangsaan**

CLAUSE 2 ADDRESS

1. The registered address is

**UNIT 1-6, LEVEL 1 ENTERPRISE 3B, JALAN INNOVASI 1 TECHNOLOGY
PARK MALAYSIA LEBUHRAYA PUCHONG-SG BESI BUKIT JALIL, 57000
KUALA LUMPUR
57000 WILAYAH PERSEKUTUAN KUALA LUMPUR**

or at such other place as may from time to time be decided by the Committee; and the postal address is

**UNIT 1-6, LEVEL 1 ENTERPRISE 3B, JALAN INNOVASI 1 TECHNOLOGY
PARK MALAYSIA LEBUHRAYA PUCHONG-SG BESI BUKIT JALIL, 57000
KUALA LUMPUR
57000 WILAYAH PERSEKUTUAN KUALA LUMPUR**

2. The registered and postal addresses shall not be changed without the prior approval of the Registrar of Societies.

CLAUSE 3 OBJECTIVE

The Objects of The Society shall be:

- a) To advance the knowledge and practice of dermatology;
- b) To promote research in dermatology;
- c) To promote regional and international co-operation in dermatology;
- d) To acquire and publish literature and scientific works;
- e) To organise clinical meeting, seminars, conventions and all such acts and things

- incidental or subsidiary to all or any of the above;
- f) To invest the funds of The Society in approved investments under the Trustee Act and to appoint Trustees to manage such investments;
- g) To vest the trustees with the fund or funds created under clause 3 (f) and to empower the executive committee to utilise the income from the said fund or funds in accordance with bye-laws approved by the general meeting of The Society.

CLAUSE 4 MEMBERSHIP

MEMBERSHIP

Membership shall be of three (3) categories.

a) Ordinary Members:

1. Medical practitioners registered with the Malaysian Medical Council; AND

2. Possess any of the following recognized postgraduate qualifications in dermatology and paediatric dermatology:

2.1 Advanced Master in Dermatology (UKM)

2.2 American Specialty Board in Dermatology

2.3 MACD or FACD (Member or Fellow of the Australian College of Dermatology)

2.4 Any postgraduate qualification in Dermatology involving 3 years fulltime of Internal Medicine and at least 3 years of structured residency of diplomat study deemed equivalent to Advanced Masters in Dermatology (UKM) by the Executive Committee of the Persatuan Dermatologi Malaysia (PDM) with the concurrence of the Dermatology Specialty Subcommittee of the National Credentialing Committee (NCC).

2.5 Paediatric Dermatology Fellowship under Ministry of Health Malaysia

2.6 Subspecialty certificate of paediatric dermatology of American Board of Dermatology

2.7 Any postgraduate qualification in Paediatric Dermatology involving 3 years fulltime of Paediatrics and at least 3 years of structured residency of diplomat study deemed equivalent to fellowship in Paediatric Dermatology Fellowship by the Executive Committee of the Persatuan Dermatologi Malaysia (PDM) with the concurrence of the Paediatric Dermatology Specialty Subcommittee of the National Credentialing Committee for the National Specialist Register

OR

3. Possess a recognized post graduate qualification in medicine including:

3.1 MRCP (UK)

3.2 MRACP or FRACP (Australia)

3.3 M. Med Internal Medicine (UM, UKM, USM)

3.4 Any postgraduate qualification in internal medicine deemed equivalent to 3.1, 3.2 or 3.3 by the Executive Committee of the Persatuan Dermatologi Malaysia (PDM) with the concurrence of the Dermatology Specialty Subcommittee of the National Credentialing Committee (NCC)

And in addition have

3.5 Three years of experience in internal medicine.

3.6 Three years of full time training under a *Senior Dermatologist in an organized Skin Unit.

- Training should include clinical dermatology (with inpatient and outpatient care), Venereology (sexually transmitted diseases) and Leprosy.

- The centre should have supportive facilities in histopathology, immunology, microbiology and mycology, and library facilities.

*Senior Dermatologist refers to a Consultant Dermatologist with at least 5 years experience of Dermatology

3.6.1 Of the three years training, at least 1 year is to be done after obtaining the postgraduate qualification.

3.6.2 Those having in addition, the Diploma in Dermatology, can consider the course at the St. John's Institute of Dermatology, University of London, as 1 year of training.

3.6.3 Training done overseas may be considered on a case to case basis as defined in 3.6 and 3.6.1 above.

OR

4. A medical practitioner who does not hold any of the recognized postgraduate qualifications stated in 2 and 3 above, may be considered a Dermatologist if all the following requirements are fulfilled up to 1st January, 1983:

4.1 Possesses a Diploma in Dermatology

4.2 Has at least 5 years of experience in Dermatology (Diploma in Dermatology from St. John Institute of Dermatology shall be considered as 1 year of experience in dermatology

(This Clause 4 will be valid for 3 years from the inception of the National Specialist Register on 23rd August, 2006)

OR

5. For a grace period of 3 years from the inception of the National Specialist Register (NSR) on 23rd August, 2006, a doctor working full-time in the Ministry of Health Malaysia (MOH) hospitals or public (Government funded) Universities who is gazetted or officially recognized as a Dermatologist by the MOH or the Public Universities may be considered as a Dermatologist for the registration with the NSR.

To maintain membership of the Persatuan Dermatologi Malaysia, each member must within that year, either:

i) Publish a paper on dermatology in any one medical journal, or

ii) Present a paper at any one scientific meeting or

iii) Attend at least one Dermatological Scientific Meeting

b) Honorary Members:

Honorary Members shall be distinguished persons who have rendered notable service to The Society or to the advancement of Dermatology in Malaysia and recommended by the Executive Committee and elected by majority at a General

Meeting.

Application for Ordinary Membership shall be made in to the Honorary Secretary on the approved form for approval by the Executive Committee.

c) Life Members:

Ordinary members in good standing with more than 10 years of continuous membership.

RIGHT AND PRIVILEGES OF MEMBERSHIP:

a) a) Members are entitled to attend meeting of the Society. Guests may be invited to attend the scientific meeting only by invitation of the Executive Committee. Guests shall not attend business meetings of the Society.

b) Only Ordinary Members and Life Members shall be entitled to hold office in the Executive Committee, and to vote thereat.

c) Ordinary Members who have been suspended for non-payment can be restored to membership upon payment of all unpaid dues.

d) No appeal shall lie from any decision of The Society to any court of Law.

CLAUSE 5 RESIGNATION AND TERMINATION

1. Any member may terminate his membership by written notice to the Honorary Secretary. Membership shall be automatically suspended if a member subscription has not been paid up within 3 months of the beginning of the financial year.

2. Members whose professional or personal conduct has been detrimental to the interests of the Society may, at the Executive Committee's decision, be removed from the membership of the Society either temporarily or permanently. Such members may appeal at the Annual Meeting or Extra-Ordinary General Meeting, which shall be final and binding.

CLAUSE 6 SOURCE OF INCOME

Subscriptions

a) The Annual Subscription for Ordinary Members shall be Malaysian Ringgit Fifty only (RM50) payable at the beginning of each financial year or a lump sum of Malaysian Ringgit Five Hundred only (MYR500) ie a total of ten years subscription payable on registration of membership.

b) Honorary Members - Free.

c) Life Members - Free

- d) Funds collected from organising CME activities
- e) Contribution from recognised and relevant authorities /companies for any specific cause

CLAUSE 7 GENERAL MEETING

A) The Annual General Meeting shall be held as soon as possible after the close of each financial year but not later than the month of September. The Annual General Meeting will preferably be face-to-face except for exceptional unavoidable circumstances in which it will be a hybrid or completely virtual meeting. The business of each Annual General Meeting shall include:

- (i) The Annual Report of the activities of The Society.
- (ii) Presentation of the Balance Sheet and the Receipt and Payments of The society.
- (iii) Election of Office Bearers.
- (iv) Election of Honorary Auditor.
- (v) Any other business of which seven (7) days notice in writing has been given to the Honorary Secretary

b) Extraordinary General Meeting: The Executive Committee may convene an Extraordinary General Meeting at any time for any special reason on receipt of a written requisition signed by Ten (10) or more Ordinary Members. The Extraordinary General Meeting may be face-to-face and/or through virtual online (electronic) media as decided by the Executive Committee. .

c) Notice of all General Meeting shall be given to members in writing at least two weeks in advance. The annual report for the current term and the audited statement of accounts of the Society for the previous year shall be sent to all members together with the notice of the General Meeting via electronic communications

d) The quorum for all General Meeting shall be twice the total number of executive committee members.

e) In the event of the lack of quorum, the Chairman shall postpone the General Meeting to a day not later than fourteen (14) days. Should the members present at the postponed meeting be insufficient to form a quorum, those present shall be considered a quorum, but they shall have no power to make amendments to the Constitution or make decision affecting the whole membership.

f) The President shall chair all meetings. In his absence the Vice-President shall be chairman. In the absence of both President and Vice-President, the members present shall elect a chairman for the meeting.

CLAUSE 8 COMMITTEE

Management of the Society

(i) The Society shall be managed by an Executive Committee consisting of:
President
Vice President
Immediate Past President
Honorary Secretary
Honorary Treasurer
Four Committee Members

(ii) All Members of the executive committee and every officer performing executive functions in The Society shall be Malaysian citizens.

Election of Office bearers

All members of the Executive Committee shall be elected by a majority vote at the Annual General Meeting, to hold office for a period of two years. Vacancies in the Executive Committee occurring during the year shall be filled by a majority vote of the Executive Committee.

CLAUSE 9 DUTIES OF OFFICE BEARERS

Powers and Duties of Office Bearers

a) The Executive Committee shall meet at least four times a year. Notice of such meetings will be seven days in advance and may be face-to-face and/or through virtual online (electronic) media

b) The quorum for Executive Committee Meetings shall be not less than one-half of members of the Executive Committee.

c) The Executive Committee shall have the power to form Sub-Committees to deal with special matters.

d) The Executive Committee shall be responsible for the management of The Society in all matters.

e) Minutes shall be kept by the Honorary Secretary of all meetings of the Executive Committee. He shall also keep membership register containing the following particulars:

Name

Date of Admission

Date of Birth

Identity Card Number

Occupation and Address of each member

f) The Honorary Treasurer shall be responsible for the collection and accounting of all funds of the Society, and shall issue receipts for all payments made to the

Society. He may hold a petty cash advance not exceeding Malaysian Ringgit Two Thousand (MYR2,000.00) at any time. All money in excess of this sum shall within seven days of receipt be deposited in a bank approved by the Executive Committee. The Bank Account shall be in the name of the Society. All bank accounts of the Society shall be operated by the Honorary Treasurer and by the President or the President-Elect. The Honorary Treasurer shall be responsible for the preparation and submission of the Audited Statement of Accounts at the Annual Meeting.

CLAUSE 10 FINANCIAL PROVISION

The financial year shall start on 1st January and end on 31st December.

1. The General Meeting as proposed by the Executive Committee are empowered from time to time to make, alter and revoke bye-laws for the utilization of income derived from Research Funds by the Trustees and for the internal management of the Society. All such bye-laws until revoked shall be binding on all members of the Society and the Society and the appointed Trustees as if they were contained in this Constitution.

2. The Executive Committee can authorise the expenditure of not more than Malaysian Ringgit Ten Thousand only (MYR10,000) per transaction from the Society's funds for the Society's purposes unless such payment is to establish a Research Fund or add to a Research Fund under the management and control of the Trustees or to disburse payments pursuant to Article 8a (iv).

CLAUSE 11 AUDITORS

Elections of Auditor

At the Annual General Meeting of The Society, one member of The Society shall be elected as Auditor to hold office for one year, and he shall not be re-elected the following year.

CLAUSE 12 PROPERTY ADMINISTRATOR

The Society may acquire by purchase, hire, lease, grant or sell any moveable or immovable properties in furtherance of the objects of The Society. The Society may receive, borrow or invest monies for any of the objects of The Society. All property and income of The Society shall be applied solely towards the promotion of the objects of the Society.

The Trustees shall be charged with the management of any surplus funds not required for the use of The Society and once so vested shall not be utilised by the Executive Committee without prior approval of two thirds of the members

present and voting at a General Meeting. The Trustees may make available to the executive committee to utilise the interest or dividends of such surplus funds invested in accordance with the Trustees Act or any Statutory modification thereon solely for the advancement of Dermatological Research, Research in Venereal Diseases or Leprosy; provide scholarships or grants, give awards and sponsorships and make loans to students approved by the Executive Committee, undertaking research in Dermatology, Leprosy or Venereal Diseases and comply with the Bye-Laws prescribed by the General Meeting for the utilisation of Research Funds. These funds are only to be made available for Malaysians.

CLAUSE 13 INTERPRETATION

The General Meeting and Extraordinary General Meeting as proposed by the Executive Committee are empowered from time to time to make, alter and revoke bye-laws for the utilization of income derived from Research Funds by the Trustees and for the internal management of the Society. All such bye-laws until revoked shall be binding on all members of the Society and the Society and the appointed Trustees as if they were contained in this Constitution.

CLAUSE 14 ADVISOR / PATRON

Nil

CLAUSE 15 PROHIBITION

A) The funds of The Society shall not be used to pay the fines of members who have been convicted in court.

b) The Society shall not indulge in any political activity or allow its funds and /or premises to be used for political purposes or illegal activities.

c) The Society shall not have any affiliation or connection outside Malaysia without the prior approval from the Minister concerned.

d) Neither the Society nor its members shall attempt to restrict or in any other manner interferes with the trade or prices or engages in any Trade Union activities as defined in The Trade Union Ordinance, 1959.

e) All moneys and profits accruing to The Society from participation in any business shall be applied solely towards the furtherance, promotion and execution of the objects of The Society and no portion thereof shall be paid by way of dividend, bonus or profit to any member of The Society, provided that nothing herein expressed or contained shall prevent the payment in good faith of remuneration or expenses or both to any officer or servant of The Society, or to any member of The

Society, or other person or persons for services actually rendered by him or them to The Society.

CLAUSE 16 AMENDMENT OF CONSTITUTION

These rules may not be altered or amended except by resolution of a General Meeting. Any proposals for Amendment shall be given in writing at least 2 weeks before the Annual General Meeting of the Society.

Any amendments proposed after the Annual General Meeting shall be given in writing to the Committee who shall submit to the extraordinary General Meeting duly summoned to consider them or at the next Annual General Meeting.

Such amendments to these Rules must be proposed and seconded by ordinary members and must be passed by a majority of at least two-thirds of the voting members present at the meeting.

Such alterations or amendments shall take effect from the date of their approval by the Registrar of Societies.

CLAUSE 17 DISSOLUTION

(1) The Society may be voluntarily dissolved by a resolution of not less than three-fifths of the membership present in a general meeting.

(2) In the event of the Society being dissolved as provided above, all debts and liabilities legally incurred on its behalf shall be fully discharged, and the remaining funds shall be disposed of in such manner as may be decided upon by a general meeting.

(3) Notice of dissolution shall be forwarded to the Registrar of Societies within 14 days of its dissolution

CLAUSE 18 FLAG, LOGO AND BADGE

1. Flag
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 - Description
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2. Logo
 -
 - Description
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3. Badge
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Description

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